

Adams State College Distance Degree Programs

Yes! Please send me more information regarding the distance degree programs available through Adams State College:

- Associate Degree Bachelors Degree

Yes! Please send me more information regarding Certificate Courses available for college credit:

- Paralegal Victim Advocacy
 Alternative Dispute Resolution

Please send me more information regarding other Center for Legal Studies Certificate Courses offered through Adams State College.

Please include an Adams State College Distance Degree Program admissions application

Name: _____
(Last)

(First) (Middle)

Address: _____
(No. and Street)

(City) (State) (Zip)

Phone: _____

Email: _____
(Optional)

Please return form to:

**Adams State College
Extended Studies
208 Edgemont Blvd.
Alamosa, CO 81102**

Questions? Please call Adams State College at **1-800-548-6679** or The Center for Legal Studies at 1-800-522-7737 or visit **www2.adams.edu/extended_studies/degrees/** or write to: Adams State College, Extended Studies, 208 Edgemont Blvd, Alamosa, CO 81102 for more information.

FIRST CLASS MAIL

PLEASE FORWARD

**Adams State College
Legal Studies
Extended Studies Department
208 Edgemont Blvd.
Alamosa, CO 81102**



Great Stories Begin Here
EXTENDED STUDIES

**Associate and Bachelor
Distance Degree Programs
available through Adams
State College!**



**New Legal Studies Degree Emphasis
Available Now!**

Most required courses can be completed via correspondence. Transfer credit accepted from accredited colleges and universities.

Earn a Bachelor of Science or Associate of Arts Degree from Adams State College!

Distance Degrees

The nationally renowned Paralegal Certificate Course® that has been offered for over twenty-seven years at colleges and universities throughout the nation, is now part of two distance degree options at Adams State College (ASC). You can earn a Bachelor of Science in Business Administration (BSBA) with an emphasis in Legal Studies and also receive your Certificate of Completion from Adams State College for completion of BUS 359: Paralegal I and BUS 359: Paralegal II. Associate degree programs are also available. You can complete the ASC Distance Degrees entirely off campus with independent study courses taken at your own pace.

Degree Requirements

To receive a BSBA, students must complete a total of 120 credit hours. A minimum of 30 credits must be ASC credits for the BSBA degree. To receive an Associates of Arts (AA) degree, students must complete a total of 60 credits. Both the BSBA and the AA degree can be completed via correspondence. There are a few required classes that ASC does not offer via correspondence, however credits for those classes may be completed at any accredited college and transferred to ASC.

AA Degree Program Total Credit Requirements:

- General Education - 34 credits
- Electives - 26 credits

BSBA Degree Program Total Credit Requirements:

- General Education - 34 credits
- Major - Business Administration - 39 credits
- Emphasis Areas: 30 credits
 - Legal Studies or
 - General Business or
 - Management or
 - Management Information Systems
- Electives - 17 credits

Questions? Please visit www2.adams.edu/extended_studies/degrees/ or call ASC at **1-800-548-6679** for more information or call The Center for Legal Studies (CLS) at 1-800-522-7737.

Legal Studies Courses

To earn the BSBA, a total of 30 credits must be completed for the legal studies emphasis. Coursework may be completed via online or independent study (DVD, VHS, audiocassette, or print based). The Center for Legal Studies courses available for students are:

BUS 359: Paralegal I: This course will provide you with comprehensive knowledge of the American judicial system. It will also teach you practical skills including how to assist trial attorneys, interview witnesses, investigate complex fact patterns, research the law, and assist in preparing cases for courtroom litigation. Web-based (7-week course) or Print-based (open enrollment), 3 semester hours, tuition \$420.00 *

BUS 359: Paralegal II: This course will provide you with a working knowledge of legal authority and how it is used in the litigation process and how to locate it through legal research. You will also learn the basics of law office management, substantive law (such as criminal law, domestic relations, real property, & bankruptcy), and informal and formal advocacy. Web-based (7-week course) or Print-based (open enrollment), 3 semester hours, tuition \$420.00 *

***Students completing both Paralegal I and II will receive a Certificate of Completion from Adams State College.**

BUS 379: Estate Planning: This course explores the paralegal's role in estate planning. The requirements of creating enforceable wills and trusts will be covered, and study of resulting and constructive trusts will be provided. Print-based (open enrollment), 3 semester hours, tuition \$525

BUS 379: Water Law: This intensive class is designed to give students an appreciation of the importance of allocation of water resources in the American West. Participants will learn of the common law and civil law approaches to the distribution of water in arid regions, the transportation of water from one basin to another, and a hierarchy of competing uses for the water. Water was first viewed as an instrumentality of transportation (and the main impetus behind eliminating the Articles of Confederation in favor of the Constitution), later as power for industry, irrigation for agriculture, and the water resource behind the growth of cities of the American West. Special emphasis will be given to Colorado's unique system of water courts and water judges. Print-based (open enrollment), 3 semester hours, tuition \$525

BUS 479: Alternative Dispute Resolution: This intensive course is designed to train and qualify students to develop or participate in conflict mediation processes. Participants will review the growth and application of settlement options in the United States. The course focuses on both traditional and non-traditional dispute resolution options. Specific attention will be given to mediation, arbitration, summary jury trials, mini-trials, and moderated settlement conferences. Topics covered are history, origins and growth of ADR, the art of negotiation, the mediation process, arbitration, other forms of alternative dispute resolution (ADR), labor relations, and collective bargaining. Print-based (open enrollment), 3 semester hours, tuition \$525

GOVT 379: Family Law: Family law involves the formation and dissolution of domestic relations, including the law of marriage, annulment, separation and dissolution, maintenance, adoption, and custody and support of children. This course will study the differences between community and separate property, the classification of property, and the impact of such classifications. The role of the paralegal in family law practice and the significance of mediation of domestic issues will also be discussed. Print-based (open enrollment), 3 semester hours, tuition \$525

GOVT 479: Advanced Legal Research: In this course we will study advanced and specialized research approaches to utilize the legal resources available in a law library, online, and elsewhere. The conceptual differences between computer-assisted legal research and hard copy research will be taught. You will also learn how to formulate WESTLAW search queries and how to effectively and efficiently use WESTLAW and other online services as timesaving devices in legal research and writing. Print-based (open enrollment), 3 semester hours, tuition \$525

SOC 379: Criminal Law: The course begins with an overview of the concept of punishment and goes on to study the burden of proof and criminal defenses; it also provides a critical look at the most common crimes. Students will learn common terminology in criminal law and how to classify a crime thoroughly in terms of its elements. Print-based (open enrollment) 3 semester hours, tuition \$525

SOC 379: Victim Advocacy: Participants will be prepared to work in victim advocacy arenas, domestic violence shelters, crisis centers, crisis hotlines, and with state and county governments to assist crime victims in progressing through the criminal justice system and toward successful recovery. Course topics include legal terminology, legal process, legislation regarding victims' rights, jurisdiction and venue, ethics, effects of victimization on the victim, victim advocacy skills, and guardianships. It also covers crisis intervention counseling skills for victims of assault, battery, robbery, domestic violence, sexual assault, child abuse, and homicide. Prerequisite: SOC 201 Minimum Grade: C. Two proctored exams. Print-based (open enrollment) 3 semester hours, tuition \$525

About Your Instructors

The program is coordinated by our educational partner, Scott Hatch, J.D., of The Center for Legal Studies, who has been offering paralegal programs nationally since 1980. His courses are currently offered at over 1000 universities and colleges across the U.S. and his "Law for Life" series has been featured nationally on PBS. He is listed in *Who's Who in California* and *Who's Who Among Students in American Colleges and Universities*. He is the author of several textbooks including *Paralegal Procedures and Practices* published by West/ITP and *Paralegal Career for Dummies* published by Wiley. In addition to writing for McGraw-Hill, Mr. Hatch has authored numerous standardized test preparation texts in the *For Dummies* series by Wiley Publishing.